



MCS - DCS Interface Standardization

MDIS Meeting

Date: 26th & 27th February 2013

Venue: "Concorde", Hilton Post Oak Hotel, 2001 Post Oak Blvd., Houston, TX 77065, USA
Phone: +1-713-961-9300, Fax: +1-713-961-1557

Website: <http://www3.hilton.com/en/hotels/texas/hilton-houston-post-oak-IAHWSHH/index.html>

Directions: See below

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OTM Consulting Ltd, Beaufort House, 31 Chertsey Street, Guildford, GU1 4HA
Tel: +44 1483 598000. Email: stuart.maccormack@otmnet.com

Dinner: Smith & Wollensky Restaurant, 4007 Westheimer Drive, Highland Village, Houston, TX 77027, Phone: +1-713-621-7555
Website: <http://smithandwollensky.com/locations-2/houston/>

Pre-meetings/ post-meetings

Objects working group: Monday 25th February 2013, 9.00 – 17.00 (Concorde A)

Steering Committee & OTM: Monday 25th February 2013, 17.30 – 19.00 (Concorde A)

Steering Committee, all WG leaders & OTM: Wednesday 27th February 2012, 17.15 – 18.00 (Forum)

Breakout rooms: Forum and Westheimer



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Day 0 – Mon 25 Feb 13		
Arrival with tea/ coffee		08.30
1	Objects (OB) WG meeting - Kevin Glanville	09.00-17.00
2	Steering Committee (SC) Pre-meeting	17.30-19.00
Day 1 – Tue 26 Feb 13		
Arrival with tea/ coffee		08.30
1	Administration - OTM o Safety brief o Introductions from new attendees	09.00
2	Welcome o Opening remarks - SC o Meeting pack, review outstanding actions/ schedule and agenda - OTM o Protocol voting results - SCM	09.10
3	WG updates o Objects (OB) WG - Kevin Glanville/ Frank Nolting o Validation Test (VT) WG - Vidar Nicolaysen	09.20
4	WG break-out sessions o Prototype test - VN o Object WG - KG	09.30
Coffee break		~10.30
5	WG break-out sessions continued	11.00
Lunch		~12.30
6	WG break-out sessions continued	13.30
Coffee break		~15.00
7	WG break-out sessions continued	15.30
8	Preview MDIS meeting Day 2 – OTM	17.55
Meeting close		18.00
Meet in hotel reception		18.45
Dinner at Smith & Wollensky restaurant		19.00



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Day 2 – Wed 27 Feb 13		
Arrival with tea/ coffee		08.30
1	Administration - OTM o Safety brief o Introductions from new attendees	09.00
2	WG break-out sessions o Prototype test - VN o Object WG - KG	09.10
Coffee break		~10.30
3	WG break-out sessions continued	11.00
Lunch		12.30
4	WG break-out sessions continued	13.30
Coffee break		~15.00
5	Main meeting feedback and discussion (if required)	16.00
6	AOB and next meeting	16.30
7	o Closing remarks - Steering Committee	16.50
Meeting close		17.00
Steering Committee, WG leaders & OTM post-meeting		17.15 – 18.00



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Map / Directions

1.1 From Downtown Houston to Hotel:

Start out going Northwest on Lamar St toward Travis St. Turn right on Travis St. Stay straight onto Memorial Dr. Turn slight left onto Woodway Dr. Turn left onto W. Loop Fwy N. Turn right on Post Oak Blvd. Go through four traffic light intersections. The hotel is on your left, 2001 Post Oak Blvd.

1.2 From Houston Intercontinental Airport

Distance from hotel: 28 mi.

Drive time: 35 min.

Directions: Take JFK to Beltway 8 W. Take Beltway 8 to I-45 S to Downtown. Take I-610 W to I-610 S. Exit Post Oak Blvd, turn right on Post Oak Blvd, pass through 4 traffic lights. Drive is on left.

Transportation to and from the Airport

Super Shuttle	24.00 USD
Taxi	55.00 USD

1.3 From William P. Hobby Airport

Distance from hotel: 17 mi.

Drive time: 25 min.

Directions: Exit Airport Blvd, turn left on Broadway. Turn left on I-45 N. Follow to I-610 W then I-610 N. Exit Westheimer, turn left. At first traffic light turn right. Driveway is on right.

Transportation to and from the Airport

Super Shuttle	23.00 USD
Taxi	45.00 USD

