



MCS - DCS Interface Standardization

MDIS Meeting Agenda

Date: 3rd – 4th May 2017

Venue: OTM Consulting's Office, Great Burgh, Yew Tree Bottom Road, Epsom, Surrey KT18 5XT

Phone: Phone: +44 (0)1372 631950

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Day 0 – Tue 2 May 17		
Steering Committee (SC) Pre-meeting - Chalk Lane Hotel		17:30-19:00
Day 1 – Wed 3 May 17		
Coach departs from Chalk Lane Hotel to Great Burgh		08.00
Arrival with tea/ coffee		08:30
1	Administration – OTM o Safety brief and site admin	09:00
2	Welcome o Opening remarks - Steering Committee o Introductions from new attendees o Update on progress since December meeting o Objectives for this meeting	09:10
4	Working Sessions will cover the following agenda items o Review CTT specifications o Review Time Sync object o Review Phase II document and prioritise topics Sessions maybe in the large group or in breakout sessions	09:30
Coffee break		~10:30
5	Working Session cont.	11:00
Lunch		~12:30
6	Working Session cont.	13:30
Coffee break		~15:00
7	Working Session cont.	15:30
8	Feedback from breakout sessions (if required)	17:00
9	Preview MDIS meeting Day 2 – OTM	17:25
Meeting close		17:30
Bus departs from Great Burgh to Chalk Lane Hotel		17.30
Dinner at Chalk Lane Hotel		19:00



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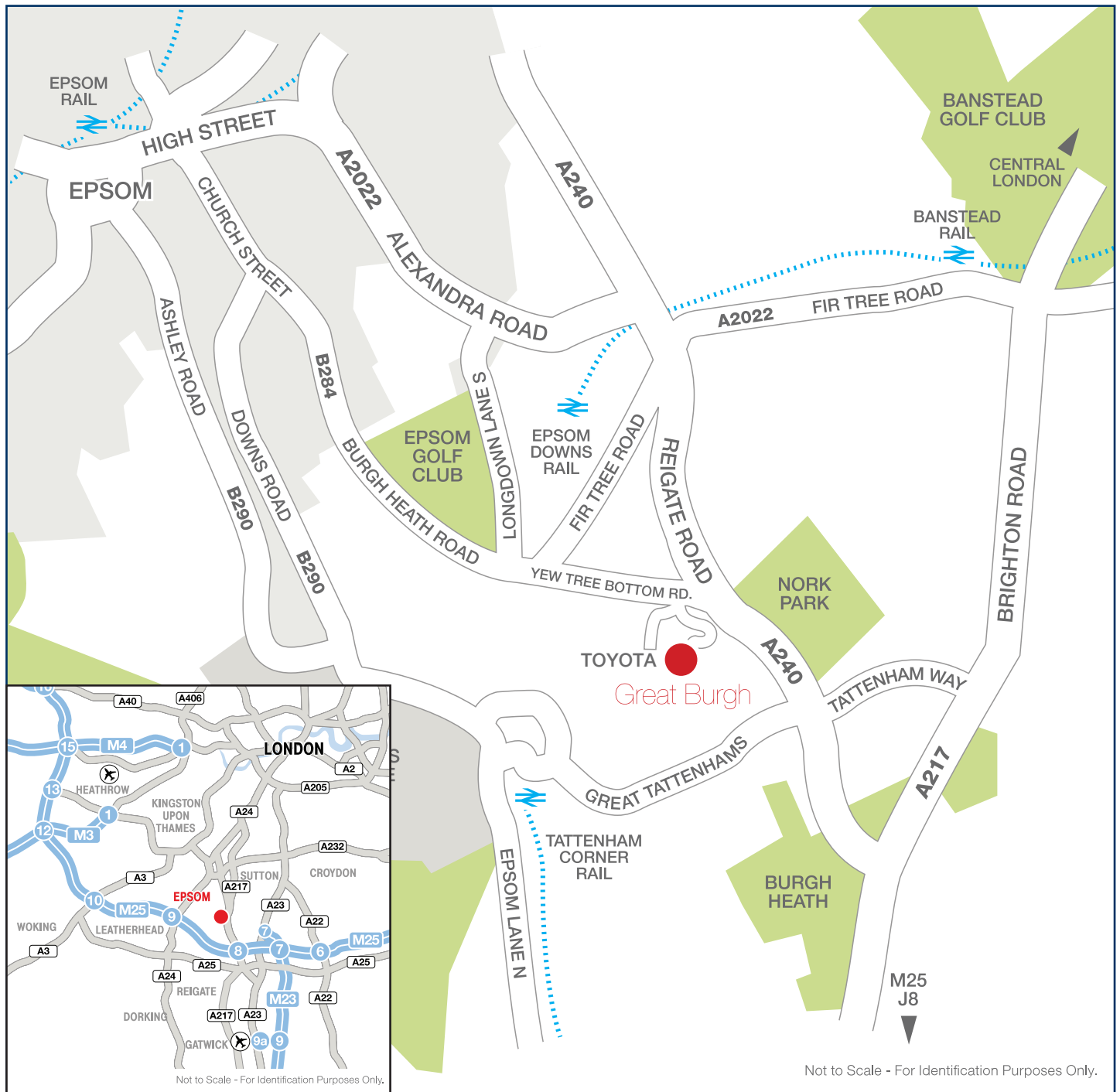
Day 2 – Thurs 4 May 17		
Coach departs from Chalk Lane Hotel to Great Burgh		08:00
Arrival with tea/ coffee		08:30
1	Administration - OTM o Safety brief	09:00
2	Working Session cont.	09:10
Coffee break		~10:30
3	Working Session cont.	11:00
Lunch		12:30
4	Working Session cont.	13:30
Coffee break		~15:30
5	Working Session cont.	16:00
6	Meeting feedback, next steps and discussion (if required)	16:30
7	Closing remarks – OTM	16:55
Meeting close		17:00
Steering Committee, WG leaders & OTM post-meeting		17:15 – 18:00



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Map & Directions

Directions for OTM Consulting



Travelling by Rail:

- Epsom Downs** (1.2 miles) Southern connections from London Victoria (44 mins)
- Tattenham Corner Station** (1.2 miles) Southern Trains connections from London Bridge (48 mins)
- Epsom Station** (3.0 miles) South West Trains and Southern Trains with connections from London Waterloo (36 mins) & London Victoria (42 mins), London Bridge (56 mins)
- 10 minutes Taxi journey from the rank outside of the station

By Road:

- From the south leave the M25 at Junction 8
- Go north on the A217 towards London
- Follow directions to Epsom and at Burgh Heath take the A240 Reigate Road
- Turn left onto B284 Yew Tree Bottom Road. Great Burgh is first on the left, and then immediate left again
- From London take the A3 and A240 Reigate Road

OTM Consulting

Great Burgh
Yew Tree Bottom Road Epsom
Surrey KT18 5XS

Distances by Road

Gatwick Airport	27 miles
Heathrow Airport	25 miles
Luton Airport	54 miles

Source: AA Route Planner

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