



MCS - DCS Interface Standardization

MDIS Meeting Agenda

Date: 22nd - 23rd September 2015

Venue: Concorde, Hilton Post Oak Hotel, 2001 Post Oak Blvd., Houston, TX 77065, USA

Phone: +1-713-961-9300, Fax: +1-713-961-1557

Website: <http://www3.hilton.com/en/hotels/texas/hilton-houston-post-oak-IAHWSHH/index.html>

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Dinner: Chama Gaucha Restaurant, 5865 Westheimer Rd, Houston, TX 77057.
Phone: +1 713-244-9500. Website: www.chamagaucha.com

Day1 – Mon 21 September 15		
Steering Committee (SC) Pre-meeting - "Concorde A" meeting room		17.30-19.00
Day 2 – Tue 22 September 15		
Arrival with tea/ coffee		08.30
1	Administration - OTM o Safety brief	09.00
2	Welcome o Opening remarks -Steering Committee o Meeting pack, review outstanding actions/ schedule and agenda - OTM o Introductions from new attendees	09.10
3	Object Workgroup Update - John/ Paul o Summary of object changes resulting from IOP Test o Agreement on interlock handling	09.20
Coffee break		~10.30
4	o Validation Workgroup Update - Paul o Summary of items to be included in next IOP Test o Redundancy - decide how to handle in MDIS o Next steps for Validation Test	11:00
5	Recommended Practice Update - Scott o Discussion and confirmation of list of topics for recommended practice o Next steps for recommended practice	11:30
6	Schedule Discussion o MDIS releases	12:00
Lunch		~12.30
7	Work group break-out sessions o Recommended Practice - Scott o Validation Test - Paul	13.30
Coffee break		~15.00
8	WG break-out sessions continued	15.30
9	Feedback from WG sessions	17:00
10	Preview MDIS meeting Day 2 – OTM	17.25
Meeting close		17.30
Meet in hotel reception, Bus departs from hotel		18.45
Dinner at Chama Gaucha		19.00
Bus returns to the Hilton Post Oak		22.00



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Day 3 – Wed 23 September 15		
Arrival with tea/ coffee		08.30
1	Administration - OTM o Safety brief	09.00
2	WG break-out sessions continued	09.10
Coffee break		~10.30
3	WG break-out sessions continued	11.00
Lunch		12.30
4	WG break-out sessions continued	13.30
Coffee break		~15.30
5	WG break-out sessions continued	16:00
6	WG feedback, main meeting feedback and discussion (if required)	16.30
7	Closing remarks - OTM	16.55
Meeting close		17.00
Steering Committee, WG leaders & OTM post-meeting		17.15 – 18.00



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Map & Directions

From Downtown Houston to Hotel:

Start out going Northwest on Lamar St toward Travis St. Turn right on Travis St. Stay straight onto Memorial Dr. Turn slight left onto Woodway Dr. Turn left onto W. Loop Fwy N. Turn right on Post Oak Blvd. Go through four traffic light intersections. The hotel is on your left, 2001 Post Oak Blvd.

From Houston Intercontinental Airport

Distance from hotel: 28 mi.

Drive time: 35 min.

Directions: Take JFK to Beltway 8 W. Take Beltway 8 to I-45 S to Downtown. Take I-610 W to I-610 S. Exit Post Oak Blvd, turn right on Post Oak Blvd, pass through 4 traffic lights. Drive is on left.

Transportation to and from the Airport

Super Shuttle	24.00 USD
Taxi	55.00 USD

From William P. Hobby Airport

Distance from hotel: 17 mi.

Drive time: 25 min.

Directions: Exit Airport Blvd, turn left on Broadway. Turn left on I-45 N. Follow to I-610 W then I-610 N. Exit Westheimer, turn left. At first traffic light turn right. Driveway is on right.

Transportation to and from the Airport

Super Shuttle	23.00 USD
Taxi	45.00 USD

